

# THE GULF COAST RENAISSANCE FAIRE AND PIRATE FESTIVAL

## MERCHANT/VENDOR APPLICATION

GCRF office : 3603 Mobile Hwy. Pensacola, FL 32505  
Vendor Coordinator: DeeJeania (DJ) Jackson 251-930-9035  
Email: SouthernLady151@gmail.com  
Event Coordinator: Sadie Levens  
Email: Sadie50us@yahoo.com

SITE: SANTA ROSA FAIRGROUNDS  
8604 BOBBY BROWN RD  
MILTON, FL 32583

DATES: MARCH 7 AND 8, 2020  
10AM – 5PM

It is our pleasure to cordially invite you to join us on this trip back in time. We are looking forward to another fantastic year, There are a few changes that will be enforced this year so please read through the contract and the rules carefully.

The Entertainment that is booked is as follows: Jousting, Magicians, Medieval Fighters, Pirates at Play, Jugglers, Minstrels, Medieval Music, Fire Breathers, Games of Skill, food drink and much more!

This year the Food Vendors space is a 20' x 20' for \$600.00 that includes power and water. The spaces are limited first come first serve, Please read the rules regarding your power cords they will be enforced,

The Merchants space is 14' x 14' to accommodate for your tent ropes first space is \$75.00. Additional spaces are in 10' x 10' increments and will be \$25.00 each. Please read the rules carefully for they will be enforced.

Merchant and Food Vendors MUST HAVE THE APPLICATIONS IN THE GCRF OFFICE BY FEBRUARY 1, 2020. Any application after that date will be considered late and will be assessed a \$25.00 late fee.

It is highly recommended that you email a copy of your application to the Vendor Coordinator prior to mailing. Please make sure you print or type the application neatly in order for you to appear on the map properly.

ALL CHECKS ARE TO BE MADE OUT TO GCRF

All applications and monies must be in the GCRF Office by February 1, 2020. Any applicant arriving to set up that has not turned in their application and monies will be charged a \$50,00 late fee which will be due along with the booth fee BEFORE you can set up.

For more information you can visit the website at [gcrf.us](http://gcrf.us) You contact DJ or Sadie at the emails listed on page 1.

#### SET UP:

You can contact the Vendor Coordinator as early as Thursday, March 5, 2020 at 8 am to begin setting up, Friday, March 6, 2020 is main set up from 8 am til 7 pm.

All participants in the Faire, except the volunteers, need to see the Vendor Coordinator to receive their ids and parking passes.

Failure to arrive or get in touch with the Vendor Coordinator before 7pm on March 6, 2020 will result in a \$25.00 late fee.

There will be no showing up on Saturday morning to find out where you are to be set up prior to 7am.

All participants will be in some style of costume and their booths are to be decorated to represent the medieval period, ie: Pirate, Viking, Celtic, or Victorian

We are presenting a trip back in time and as such, we ask that an effort be made by you.

The rules and regs that are presented in the next few pages will be enforced and failure to comply can result in you not being able to participate in any GCRF Faire for a period of 2 years.

The Faire will be open from 10am until 5pm . The Vendors will need to be ready to sell by 9am both days. All vehicles will be off site and in designated parking area by 8:55am both days. The Fire Show takes place at 5pm and no one is allowed to bring vehicles within the fair site until the last patron has left. Any vehicle on site prior to that should be emergency only. Anyone violating the this rule will be fined \$35.00 due immediately.

#### CAMPING :

Camping is available both tent and RV hook ups but RV spaces are limited, The Fairgrounds charge \$20.00 a night for RV hook ups and \$10.00 a night for tenting. If you are interested in tenting contact James Leighton or Marshall Richardson on Facebook

RV hookups contact DJ Jackson

APPLICATION FOR MERCHANTS AND FOOD VENDORS

Please understand that this agreement will serve as a contract once accepted and signed by you.

You, as the merchant, are responsible for your own taxes, including all state and federal, You are also responsible for your own liability insurance and you must provide a copy of insurance to GCRF. Those without an insurance certificate on file will be considered self insured and will indemnify GCRF from all claims.

Food Vendors must provide a copy of the menu and pricing for approval by the Vendor Coordinator , If requested to remove items from your menu then you must do so, If you are caught selling the items during faire, you will not be allowed to participate the following year at any event that GCRF host.

I hereby certify that I have liability insurance for my Merchant business or that I am self insured and therefore, agree to indemnify and hold harmless GCRF from any claims for injuries, accidents or lawsuits that result from my business activities.

I further agree that my business is licensed and/or complies with all local, state and federal laws. I am responsible for collecting , reporting and paying all sales and other taxes that are due.

Merchants are not allowed to sell any weapons to minors or anything that is regulated by law not to be sold to Minors . There will be a weapons policy posted for the entire event at the booth that includes language stating NOT FOR SALE TO MINORS

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Business Name:

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Merchant's Full Legal Name

Address

Email

Non Food \_\_\_\_ Food \_\_\_\_ Booth Size \_\_\_\_\_ Frontage

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# of helpers \_\_\_\_\_ (max 4 per normal 10 x 10 space)

20 x 20 Food Vendor	\$600.00	check # _____
14 x 14 Merchant	\$ 75.00	check # _____
additional 10 x 10 # spaces needed _____		
_____ x \$ 25.00		
		total \$ _____

LIABILITY AND PHOTO RELEASE FORM AND AGREEMENT

NAME:

\_\_\_\_\_

\_\_\_\_\_

I hereby have read the current GCRF rules and regulations and understand these rules and regulations and agree to abide by them while participating in the event.

Furthermore, I agree to release and hold harmless GCRF and the Staff for any injury or damage to me or others by my own acts or the acts of others while engaged in any GCRF hosted event.

I also agree that any violation of rules or misconduct on my part MAY result in my removal from the Faire shall not entitle me to a refund of fees paid . Nor will I hold GCRF responsible in any manner.

I also understand that by signing this I agree to allow GCRF to use any photo, video, or reproduction of any representation that I might appear in for promotional, educational and / or other purposes without payment to me.

I ,

\_\_\_\_\_

\_\_\_\_\_ ,

hereby acknowledge that I understand everything that I have read and agree to all regulations and restrictions set forth in the above pages.

I also acknowledge that all the information I have furnished is to the best of my abilities true.

SIGNATURE: \_\_\_\_\_

\_\_\_\_\_

DATE: \_\_\_\_\_

### MINOR LIABILITY AND PHOTO RELEASE FORM

NAME:

\_\_\_\_\_  
\_\_\_\_\_

DOB: \_\_\_\_\_ A minor is someone under the age of 18 and is legally under the care of a parent or guardian,

NAME OF PARENT OR  
GUARDIAN: \_\_\_\_\_

NAME OF  
BUSINESS: \_\_\_\_\_  
\_\_\_\_\_

WORKING THE BOOTH: \_\_\_\_\_ PHONE # OF PARENT:

\_\_\_\_\_

HOME  
ADDRESS: \_\_\_\_\_  
\_\_\_\_\_

OTHER CONTACT INFORMATION:

\_\_\_\_\_

I hereby have read the current GCRF rules and regulations and understand these rules and regulations and agree to abide by them while participating in the event.

Furthermore, I agree to release and hold harmless GCRF and the Staff for any injury or damage to me or others by my own acts or the acts of others while engaged in any GCRF hosted event.

I also agree that any violation of rules or misconduct on my part MAY result in my removal from the Faire. Nor will I hold GCRF responsible in any manner.

I also understand that by signing this I agree to allow GCRF to use any photo, video, or reproduction of any representation that I might appear in for promotional, educational and / or other purposes without payment to me.

I,

\_\_\_\_\_

\_\_\_\_\_ hereby acknowledge that I understand everything that I have read and agree to all regulations and restrictions set forth in the above pages.

I also acknowledge that all the information I have furnished is to the best of my abilities true.

SIGNATURE OF

MINOR: \_\_\_\_\_

—

SIGNATURE OF

PARENT/GUARDIAN \_\_\_\_\_

\_\_\_\_\_

DATE: \_\_\_\_\_

If minor is not the child to someone participating in the faire, then a letter from the parent must accompany this form.

#### EMERGENCY CONTACT

NAME OF EMERGENCY CONTACT NOT ON SITE:

PHONE #

\_\_\_\_\_

\_\_\_\_\_

RELATIONSHIP: \_\_\_\_\_

EMERGENCY CONTACT'S ADDRESS (in case we are unable to reach by phone)

ANY MEDICAL OR HEALTH CONDITIONS THAT WE NEED TO BE AWARE OF:  
PERSON'S NAME:  
CONDITION:

EACH PERSON WHO PARTICIPATES IN THE FAIRE MUST FILL OUT THESE FORMS.

GCRF will not be held liable for any participate that suffers a medical or health related problem. We will endeavor to make sure that health issues are addressed. But you are responsible for your own well being.

----- GCRF Rules

GOOD DAY!!!!

Welcome to GCRF! There have been some changes in the way things are going to be ran. These rules and regs will apply to campers, Volunteers, entertainers, merchants and Food Vendors.

We have several committees and below are the contact personnel. You need to contact the proper personnel, problems will be handled by the Coordinators of the Committees.

DO NOT take issues to Steve. That is the Event Coordinator job.

The following is the chain of command:

Event Coordinator: Vendor Coordinator:

Sadie Levens DeeJeania (DJ) Jackson

Security/Safety Coordinator: Volunteers Co-Coordinator: Camp Co-Coordinator:

Emmett Jackson Eddy Faler and Cathy Goren Kera Duvall and Marshall Richardson

Rules and Regulations for GCRF

1) All vendors will check in with the Vendor Coordinator on set up date, NO setups will be permitted without contact with the Vendor Coordinator FIRST. ALL VENDOR SPOTS ARE ASSIGNED. ONLY The Vendor Coordinator assigns your space.

2) All set ups will be finished 1 hour prior to faire opening.

If this is not done you will not be allowed to set up.

3) All vehicles will be off property during faire hours.

The vehicles are to be removed by 9:15 am on both mornings and may not return on site until after 6:00 pm on both days. There will be a \$50.00 fine for anyone coming onto property during faire hours and possibly of removal from participation in any GCRF function for 2 years. FINES will be enforced.

4) There is a STRICT NO PET POLICY that is being enforced. SERVICE animals

only. All Service animals will be leashed. Second reminder to leash your animal, will result in you being asked to take the animal away from site.

5) There is no packing up early, without the consent of the Vendor Coordinator.

Anyone who packs and leaves will not be allowed to return for 2 years to any GCRF function. EXCEPTION to the Rule is hazardous life threatening weather, that decision will be made by the Coordinator and we will inform you that it is ok.

6) There is 24 hour security on site and they will be walking around and denoted by a patch on their person.

7) There will be no unauthorized electrical cords across the property.

If you have not paid for power your cord will be removed. IF you have not discussed it with Emmett Jackson and NOT BEEN APPROVED We reserve the right to remove your power cord.

8) The water main has one splitter, if you wish to use the water your water connector must also have a splitter on the connector. Otherwise, your water hose will be disconnected.

9) If you do have power, it must be run with the proper cord and the cord will be covered properly to avoid issues with Safety. We reserve the right to remove any power cord that is not covered properly.

10) If your ropes or tie downs extended more than a foot past your tent, please remember it gets dark around 5pm. We may still have patrons, so place some type of lighting at the base of your rope and tiedown, ie: glow stick, solar light etc. to ensure that people do not trip.

11) This is a family oriented event, and there is to be no use of foul language during faire hours

12) There are volunteers walking around they are here to assist you. Volunteers will have badges to denote them. If you need them please coordinate with Eddy Faler and/or Cathy Goren.

13) Please remember to have a working fire extinguisher in your booth/tent. 14) Please remember that we are trying to give the impression of the time frame, dress accordingly when possible.

15) There is a \$50.00 clean up fee that will be charged.

Please make sure you police your area in the evenings and when you finish breaking down. This to will be enforced and if there is a problem see Vendor Coordinator. All tie wraps MUST BE PICKED UP AND THROWN away properly.

16) While it is not mandatory, please try to decorate your tent in the time frame you are representing when possible.

17) Children are the responsibility of their parents/guardians from the time you set up until you leave. Any child caught misbehaving will be brought back to you. If this happens a second time, you will be asked to leave.

18) There is to be no alcoholic beverages consumed during faire hours to the point of impeding your judgement. If this happens you will be removed from site.

19) All vendors will have ids, if you leave site, please remember your badge so that you can come back in without issue. Vendor parking is on the right side of the parking lot, once you have unloaded you are to park your vehicle there. I will have "vendor



#" to place in your vehicle, driver side dashboard, so that if we need you to move we can have security inform you.

20) There is a Bathhouse for your use, please make sure you clean up after yourselves, there is shampoo, conditioner and soaps available for your use. You will need to supply your own towels, washclothes and we recommend shower shoes.

21) We also will have "butt" buckets throughout the property for Cigar and Cigarette butts only.

22) Trash barrels are for faire trash, please do not dispose of your trash in these. Pleae remember to supply your camp site and booth with trash bags for your personaal use. No disposing of alcoholic containers in these cans or the "BUTT" Buckets at all.

23) NO FIREPITS are allowed to be dug, Above ground fires must be in fire pits that can be contained to avoid mishappens.

24) ALL WEAPONS must be peace tied, no live firearms allowed. Only non functioning replicas, EXCEPTION is performers.

25) EMERGENCIES are handled on a case by case basis, YOU must contact Security and Vendor Coordinator.